



## HOLY FAMILY MISSION HOSPITAL

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### **REQUESTING FOR AN INCREASE OF OUTREACH LUNCH ALLOWANCE RATE**

TO: CONVISTA SUL MONDO ONLUS

FROM: STEPHEN MZONDA (HOLY FAMILY MISSION HOSPITAL- PHALOMBE)

PREPARED DATE: 20TH NOVEMBER 2019



**Picture I: A Clinician Consulting Patient At Outreach Clinic**

#### **Justifications For The Increase**

First of all allow me to thank your organization for the generous support provided to run trachoma and milk projects at the hospital. The hospital and community appreciates the support and care rendered under these projects. Worth to note is that the outreach clinic started in 2011 and it was sponsored by Norwegian Church Aid (NCA). Later NCA project phased out and the programme stopped for a year 2015-2016. Looking at the need of the project to communities the hospital started sponsoring it using its resources. In 2018 you rescued the hospital by starting to sponsor the project and since then your support has been continuous up to date. When you took over the support for the outreach clinic we maintained the same allowance rates used in 2011 at

K1900(\$2.5) however, with the changes in the cost of living over the years the allowance is on the lower side compared to what others are receiving i.e. those from government.



**Picture II: Outreach clinic in progress**

It is against this background that we are requesting for an adjustment of lunch allowance from \$2.5 to K2500 (\$3.3) starting from January 2020. Currently for 5 months you were sending 750 euro’s which was translating to 591,030.75 Malawi Kwacha. At the moment we are using K108, 000.00 (\$144) to run outreach clinic monthly. As a result of the change we will be using K132, 000.00 (\$176) monthly and for 5 months it will be K660, 000.00 (\$880).

Below is the breakdown of funds for the outreach project and the remaining balance.

DATE	ACTIVITY	DR	CR	MK
26.07.19	Opening balance			716,781.98
09.08.19	J Magaso-NRU Milk		125,751.23	
27.08.19	R Bisani-Outreach		108,000.00	

23.09.19	D Kazimbi-Outreach	108,000.00	
28.10.19	D Kazimbi-Outreach	108,000.00	449,751.23
	closing balance		267,030.75

Looking at the Balance, we have enough funds to take us up for two month namely December 2019 and January 2020. This means that we will need money from February 2020.

Lastly, we would like to thank your organization once more for the support, God bless you all.